

## City Of Crestview

Police Officers' & Firefighters' Retirement Plan  
Board of Trustees  
Post Office Drawer 1209  
Crestview, Florida 32536

Vice Chairman  
Andrew G. Schneider

Telephone No. (850) 682-6132  
Fax No. (850) 682-7359

**REGULAR MEETING  
TUESDAY, MARCH 3, 2020  
COUNCIL CHAMBERS  
2:30 P.M.**

**AGENDA**

- 1. CONVENE MEETING.**
- 2. PUBLIC COMMENTS.**
- 3. APPROVAL OF CONSENT AGENDA. (ATTACHED)**
- 4. REVIEW QUARTERLY INVESTMENT REPORTS FOR THE PERIOD ENDING 12/31/2019.**
  - A. Retirement Monitor
  - B. Investment Managers
  - C. Board Attorney
- 5. INFORMAL HEARING ON DAVID BROWN'S DISABILITY CLAIM.**
  - A. Board Attorney
- 6. ELECTION OF BOARD OFFICERS.**
  - a. Chairman – Vacant
  - b. Vice Chairman – Andrew Schneider
  - c. Secretary – Vacant
- 7. BUSINESS FROM THE FLOOR.**
- 8. ADJOURN.**

**PLEASE NOTE:**

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE, HE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND §286.26, FLORIDA STATUTES, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT **KATHY AUSTIN** NO LATER THAN SEVEN DAYS PRIOR TO THE PROCEEDING AT TELEPHONE **(850) 682-6132 EXT. 103** FOR ASSISTANCE; IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE NUMBERS, (800) 955-8771 (TDD) OR (800) 955-8700 (VOICE), FOR ASSISTANCE.

## **City Of Crestview**

Police Officers' & Firefighters' Retirement Plan  
Board of Trustees  
Post Office Drawer 1209  
Crestview, Florida 32536

Telephone No. (850) 682-6132  
Fax No. (850) 682-7359

Vice Chairman  
Andrew G. Schneider

### **CONSENT AGENDA**

**March 3, 2020  
2:30 P.M.**

- 1.** Approval of Board Minutes for December 3, 2019, Regular Meeting.
- 2.** Approval of Carr, Riggs & Ingram Monthly Financial Reports. August, September and October 2019.
- 3.** Approval of Payments and Refunds. All Recurring Requests and Refunds. November and December 2019.

**POLICE OFFICER'S & FIREFIGHTER'S RETIREMENT BOARD  
REGULAR MEETING  
TUESDAY, DECEMBER 3, 2019  
2:30 P.M.**

**MINUTES**

1. **CONVENE Meeting.** Meeting called to order by Interim Chairman Conner at 2:35 p.m.

**PRESENT**

Ellis Conner, Member  
Rodney Salisbury, Member  
David Griggs, Member  
Corey Winkler, Member

**ABSENT**

Andrew Schneider, Vice Chairman

**VISITORS/STAFF**

Kathy Austin, Administrative Assistant  
Board Attorney – Stuart Kaufman  
Retirement Monitor – Tyler Grumbles, AndCo Consulting  
Investment Manager(s) – Greg Peters, Dana Investment Advisors

2. **PUBLIC COMMENTS.**

No Public Comments.

3. **APPROVAL OF CONSENT AGENDA.**

The Following Consent Agenda was presented for Board Approval:

CONSENT AGENDA  
December 3, 2019  
2:30 p.m.

1. APPROVAL OF BOARD MINUTES FOR August 27, 2019, Regular Meeting.
2. APPROVAL OF CARR, RIGGS & INGRAM MONTHLY FINANCIAL REPORTS for June and July 2019.
3. APPROVAL OF PAYMENTS AND REFUNDS -- All Recurring Requests and Refunds. August, September and October 2019.

Motion by Salisbury; seconded by Griggs to approve consent agenda as submitted; Vote: 4 ayes, 0 nays and 1 absent; motion carried.

**4. REVIEW QUARTERLY INVESTMENT REPORTS FOR THE PERIOD ENDING 09/30/2019.**

Tyler Grumbles, AndCo Consulting, discussed reports for the quarter ending September 30, 2019.

Greg Peters, Dana Investment Advisors, discussed report for the quarter ending September 30, 2019.

Stuart Kaufman, Board Attorney, discussed letter from Christiansen & Dehner, P.A. concerning old legal files; Firefighters Cancer Bill draft ordinance; cyberattack and cyber liability insurance coverage.

Motion by Salisbury; seconded by Winkler to consent to the destruction of these records from Christiansen & Dehner, P.A. from when they represented the Board; Vote: 4 ayes, 0 nays and 1 absent ; motion carried.

Motion by Salisbury; seconded by Griggs to approve cyberattack and cyber liability insurance coverage with Gallagher at a cost of \$950.00 a year; Vote: 4 ayes, 0 nays and 1 absent; motion carried.

Rodney Salisbury resigned effective at the end of the meeting today.

**5. DISCUSS AND APPROVE SUMMARY PLAN DESCRIPTION.**

Motion by Salisbury; seconded by Griggs to approve final summary plan description as amended; Vote: 4 ayes, 0 nays and 1 absent; motion carried.

**6. DISCUSS AND APPROVE OPERATING RULES AND PROCEDURE.**

Motion by Griggs; seconded by Salisbury to approve final operating rules and procedures; Vote: 4 ayes, 0 nays and 1 absent; motion carried.

**7. APPROVE FINAL FISCAL YEAR 2018-2019 BUDGET.**

Motion by Salisbury; seconded by Griggs to approve final fiscal year 2018-2019 budget; Vote: 4 ayes, 0 nays and 1 absent; motion carried.

**8. APPROVE FISCAL 2020 MEETING DATES.**

Motion by Winkler; seconded by Griggs to approve fiscal 2020 meeting dates; Vote: 4 ayes, 0 nays and 1 absent; motion carried.

**9. ELECTION OF BOARD OFFICERS.**

Tabled until the next regular meeting.

**10. BUSINESS FROM THE FLOOR.**

No Business Conducted.

**11. ADJOURN.**

Motion to adjourn by Salisbury; seconded by Griggs; Vote: 4 ayes, 0 nays and 1 absent; motion carried.  
Meeting adjourned at 4:15 p.m.

---

**Ellis Conner, Interim Chairman**

---

**David Griggs, Member**

The data reflected within these proceedings constitute an extrapolation of information elicited from notes, recording tapes, VCR tapes and observations. Comments reflected herein are sometimes paraphrased, condensed and have been edited to reflect essential subject matter covered during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the Police Officer's & Firefighter's Retirement Board and providing their own representative and equipment to produce a verbatim account of the proceedings pursuant to Crestview Policy 91-1, Duplication of Public Records, Chapters 119 and 283, Florida Statutes and Attorney General opinions in force at time of enactment of Policy 91-1.