



CITY OF CRESTVIEW

GROWTH MANAGEMENT DEPARTMENT

Code Enforcement Division

P.O. Drawer 1209, Crestview, Florida 32536

Phone (850) 683-0896

Requestor: _____ Date of Request: _____

Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

Owner of Record: _____

Property Address: _____

Parcel ID# _____

Abbreviated Legal Description: _____

Fee: \$25.00 \$40.00 \$75.00 Visa Master Card Check Cash

REQUESTS WILL NOT BE PROCESSED UNTIL A COMPLETED FORM AND PAYMENT HAVE BEEN RECEIVED

NOTE: If you are making payment using Visa or Master Card, please indicate the amount you will be paying above, and email this completed form to lienrequest@cityofcrestview.org. An email will be sent to you with instructions for online payment.

FEE:

\$25 fee per search with a 5 business day or more turn around once payment is received

\$40 fee per search with a 3-5 business day turn around once payment is received

\$75 fee per search for less than a 3 business day turn around once payment is received

Please submit your request within a reasonable time, in anticipation of the property closing.

NOTICE:

The requesting party assumes all responsibility for the accuracy and completeness of the proper description provided to the City. The information provided herein is not intended as a substitute for information that may be in public records.

The City of Crestview, Code Enforcement Division, provides information on code enforcement violations, permits, and liens levied by the City of Crestview.

Results provided are based on information available at the time the search is completed.

DISCLAIMER OF LIABILITY

The attached information is believed to be reliable, but is not guaranteed as to the accuracy or completeness by the City of Crestview. In no event shall the City of Crestview be liable for any direct, indirect, incidental, consequential, special or exemplary damages, of any kind or nature whatsoever, arising out of, or in connection with the provision of this information. This information is subject to change without notice.

Liens: Yes _____ No _____ If Yes, what kind? _____

Amount due, if any _____

Commercial Property: Yes _____ No _____ Active BTR: Yes _____ No _____

ADA Parking Space(s) Requirement Met? Compliant Non-Compliant Notes: _____

ADA Signage Posted with penalty? Compliant Non-Compliant Notes: _____

Code Violations: Yes _____ No _____

If yes, Description of Code Violations: _____

Open Permits: Yes _____ No _____ Expired Permits: Yes _____ No _____

Description of Open/Expired permits: _____

Utility Information:

Please contact the Utility Billing Department at 850-682-6131 or email @ click2gov@cityofcrestview.org for water, sewer, garbage and account balance information.

Vacant Land: Yes _____ No _____

Information returned by: _____

Signature: _____

Date: _____

Official Use Only	
Check # _____	CC _____ Cash _____
Amount \$ _____	Received _____
Inspected _____	Scanned _____
Emailed _____	Case # _____