

**CRESTVIEW GENERAL EMPLOYEES' PENSION TRUST FUND  
PENSION BOARD OF TRUSTEES QUARTERLY MEETING  
198 N. WILSON STREET  
CRESTVIEW, FL 32536  
AGENDA**

**Tuesday, June 8, 2021 – 1:00 P.M.**

*Pursuant to Chapter 286, F.S., if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made. In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact City Clerk at (850) 682-1560 prior to the meeting.*

**I. CALL TO ORDER/ROLL CALL/DETERMINATION OF A QUORUM**

**II. PUBLIC COMMENTS**

**III. APPROVAL OF MINUTES**

**IV. REPORTS (ATTORNEY/CONSULTANTS)**

A. Foster & Foster, Drew Ballard, Actuary

1. October 1, 2020, actuarial valuation report
2. Online member portal demo

B. AndCo Consulting, Tyler Grumbles, Investment Consultant

1. Quarterly report as of March 31, 2021
2. Multisector bond search

C. Klausner, Kaufman, Jensen & Levinson, Stu Kaufman, Board Attorney

1. Records Management Liaison Officer (RMLLO) Designation
2. Policy regarding contractual provisions for investment managers
3. Updated Summary Plan Description (SPD)
4. Financial disclosure forms
5. Legal/Legislation updates

**V. NEW BUSINESS**

A. New City appointed trustee: David Williams

B. Election of fifth trustee

**VI. OLD BUSINESS**

**VII. CONSENT AGENDA**

A. Payment ratification

1. Warrant #10

B. Fund activity report for period April 1, 2021 – June 1, 2021

**VIII. STAFF REPORTS, DISCUSSION, and ACTION**

A. Kim Kilgore, Plan Administrator

1. Update on plan administration transition
2. Cyber liability insurance renewal
3. SB534 posting requirements
4. Upcoming educational opportunities
  - a) FPPTA 37<sup>th</sup> Annual Conference, June 27-30, Orlando, FL

**IX. TRUSTEE REPORTS, DISCUSSION, and ACTION**

**X. ADJOURNMENT**

**XI. NEXT QUARTERLY MEETING DATE – August 31, 2021 at 1:00 pm**